



Tuition Fees and Financial Aids

Policy for the Processing of personal data collected from the person concerned art. 13 of EU Reg. 2016/679 - GDPR

1. DATA PROCESSORS

The DATA CONTROLLER, pursuant to articles 4 and 24 of EU Reg. 2016/679, is the **Libera Università di Lingue e Comunicazione IULM**, with headquarters in Via Carlo Bo 1 - 20143 Milan, in the person of its pro-tempore legal representative.

The University, in accordance with art. 37-39 Reg. UE 2016/679, appointed Data Protection Officer, who can be contacted at the following email address: dpo.iulm@dpoprofessionalservice.it.

2. PURPOSE AND LAWFULNESS OF PROCESSING

Personal data shall be processed lawfully, in compliance with the provisions of art. 6 of EU Reg. 2016/679, for the following purposes:

Pursuant to art. 6, par. 1, lett e)

- To organize and set up for the students concerned all the financial measures suitable for guaranteeing equal opportunities for accessing the university's structures;
- Management of applications for financial benefits and related administrative and accounting activities, including checks on personal and fiscal details.

Pursuant to art. 6, par. 1, lett b)

- Management of applications to access the University Residences, the assignment of accommodation and related administrative and accounting activities (e.g. invoicing).

Pursuant to art. 6, par. 1, lett a)

- Management of applications for an “extraordinary grant” in the event of a serious situation, where the situation in question concerns the state of health and/or disability of the applicant or of one of the recipients of their family income.

3. DATA RECIPIENTS OR RECIPIENT CATEGORIES

The personal data provided may be communicated to recipients, appointed pursuant to article 28 of Regulation (EU) 2016/679, who will process the data in their capacity as data processors and/or as natural persons acting under the authority of the Data Controller and Data Processor in order to comply with contracts or related purposes. Precisely, the data may be communicated to recipients belonging to the following categories:

- Designated internal University structures;
- Companies responsible for providing services in the Residences and catering establishments;
- External bodies in order to provide integrated services for university students and with responsibility for promoting the right to study;
- Competent authorities for compliance with legal obligations, upon request;
- Accident insurance companies;
- Entities providing services for the management of the information system and communication networks of the Libera Università di Lingue e Comunicazione IULM (including e-mail and the IULM web platform).

The subjects belonging to the above categories are responsible for the processing of data or operate in total autonomy as separate data controllers. The list of designated data processors is constantly updated and available from the Libera Università di Lingue e Comunicazione IULM.



4. DATA TRANSFER TO THIRD COUNTRIES AND/OR INTERNATIONAL ORGANISATIONS

Personal data will not be transferred abroad within or outside the European Union.

5. STORAGE PERIOD OR CRITERIA

The processing will be carried out automatically and/or manually, with methods and tools designed to ensure maximum security and confidentiality, by persons specifically appointed for this purpose. In compliance with the provisions of art. 5, paragraph 1(e) of Regulation (EU) 2016/679, the personal data collected will be kept in a form that allows the identification of the data subject for a period of time not exceeding the completion of the purposes for which the personal data are processed. In particular, the students' personal data and university study data are kept by the University indefinitely, the retention of the remaining data is based on the storage period of the administrative acts that contain them

6. PROVISION AND REFUSAL OF PERSONAL DATA

The provision of the personal data for the purposes referred to in point 2 of this privacy policy is necessary to manage the activities described above, related to the assignment of benefits, financial aid, services and university accommodation upon request. Failure to agree to provide the personal data will make it impossible to manage all the activities referred to in point 2 of this privacy policy.

7. RIGHTS OF THE DATA SUBJECTS

You may exercise your rights in accordance with the provisions set out in articles 15, 16, 17, 18, 19, 20, 21, 22 of Regulation (EU) 2016/679 by contacting the Data Controller, or the Data Protection Officer or the DPO service by email at privacy@iulm.it

You have the right at any time to ask the Data Controller for access to your personal data, and also exercise your rights regarding the rectification, deletion and purpose limitation of the processing. Furthermore, you have the right at any time to oppose the processing of your data (including automated processing, such as profiling) and the portability of your data. Without prejudice to any other administrative or jurisdictional appeal, should the data subject believe that the processing of their data violates the provisions of Regulation (EU) 2016/679, pursuant to Article 15 letter f) of the aforementioned Regulation (EU) 2016/679, it is possible to make a complaint to the Guarantor for the protection of personal data and, with reference to Article 6 paragraph 1, letter a) and Article 9 paragraph 2, letter a), it is possible to revoke the consent given at any time. In the case of a request for data portability, the Data Controller will provide the personal data from an automatic device in a structured format which is legible and in common use, without prejudice to paragraphs 3 and 4 of Article 20 of Regulation (EU) 2016/679.

Updated on: 2 November 2021